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TLSD Electronic Platform in SLDS

2018-2019 NEW Platform Training

Agenda

- Initial Setup
 - ✓ Accessing the Platform
 - ✓ Assigning Roles/Rights/Plans/Evaluators
- Plans
 - ✓TKES
 - ✓ LKES
 - ✓ Contributing Professionals
- Additional Information
 - ✓ User Guides
 - ✓ Professional Learning Opportunities





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Initial Setup



Initial Setup

- Initial Setup completed by D5 Super User
- Platform Super User information will come at a later date

Accessing the Platform



- The NEW TLSD Platform is located in SLDS
- SLDS is accessible through the School Information System (SIS)
- In order to access the Platform, an account will need to be created in the SIS:
 - ✓ Infinite Campus
 - ✓ PowerSchool
 - ✓Tyler
- ✓ Other SIS (Aspen, eSchool, etc.)

Infinite Campus Access



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Infinite District Edit	D r i	🔶 🙏 🎹 🙆 🗗 Log O
Year 17-18 • Sch	ool All Schools Calendar All Calendars	
Index Search	C District Announcements No district announcements at this time.	
earch Campus Tools	School Announcements	
System Administrator	No school announcements at this time.	
► K12 Custom reports	eccess Alerts	
Quick Links	Date Range to Display All Processes Find Messages]
SLDS	Delete Selected Messages	
TLE		
	II Process Name	Posted Date Due Date
Census	Secords Transfer	04/17/
* Behavior	Kecords Transfer	04/10/
+ Health	Records Transfer	02/14/
Attendance	🔄 ! 😤 Records Transfer	01/29/
* Attendance	Batch Report Complet	01/11/
 Scheduling 	Batch Report Complet	01/11/
Fees	Batch Report Complet	01/11/
Grading & Standards	Records Transfer	01/11/
Medicaid	E P Records Transfer	01/09/
- Dragona Admin	C P Decorde Transfer	01/00/



PowerSchool Access

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FOWER	School: District Office Term: 17-18 Year
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ew Staff Entry	Select by Hand Select Function • [?]



Tyler Access



Accessing the Platform



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Click on the applicable link in the SIS to display the SLDS platform. Click the TKES/LKES button.

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TKES/LKES Platform

		Du	ndee	Schoo	l Syste	em						
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Le	eader Key	s Effectivene	ss System 20	17-2018							06/15/201	17

Role Selection



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Scroll Down on Home Page to Edit Staff Account Types if needed. Principals screen ONLY from Super User and SIS.

MYS	STAFF Role Selec	tion		Y				
Show	¹⁰ • entries							
District	Name		School Name					
Dund	ee	¥	Dundee High		*			
					Save Cancel			
	News			Acat Detailated		Tracher	Contribution Desfersional	
	Name		ES Rights Only	Asst. Prinicipal	School Admin	Teacher	Contributing Professional	
	Glenn Hansen)					
	Casey Robbins		1					
	Victor Elliott		1					
•	Justin Sanders				×			

Manage Rights



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Under My Staff section

✓ Use drop down to select Manage Rights

 This step is the same rights assignment as Staff Management in previous years

Roles	Rights	
Administrator	View only access	
Evaluator (Assistant Principals/District Personnel)	Edit teacher evaluation plan	
Observer (Lead Teachers, Grade Chairs, Instructional Coaches that are TKES Credentialed)	Edit walkthrough only	a t



Manage Rights

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MY S	STAFF Manage Righ	nts			
Show	¹⁰ • entries				
District	: Name	School Name			
Dunde	ee	▼ Dundee High	¥		
			Save Cancel		
	Name	Role Type	Evaluator	Observer	Administrator (View Only)
	Glenn Hansen	Assistant Principal	ø		
	Casey Robbins	Principal TKES Rights Onl	۲		
•	Justin Sanders	School Admin	ď		
	Patricia Morris	Assistant Principal	ď		

Manage Plans



- Under My Staff section
 ✓ Use drop down to select Manage Plans
- Automatically assigned based on account type for Principal TKES Rights Only, Assistant Principal, Teachers, and Contributing Professionals





Manage Plans

MY STAFF Manage Plans		٧				
Show ¹⁰ • entries District Name		School Name				
Dundee	•	Dundee High	×			
			Save	Cancel		

	Name	Role Type	(TKES) Plan	🔲 (LKES) Plan	CP Plan
•	Glenn Hansen	Assistant Principal			
•	Casey Robbins	Principal TKES Rights Only			
	Justin Sanders	School Admin			
	Patricia Morris	Assistant Principal			

Step 1: Assign Evaluators



- Customize the teacher
- Type of Plan (Flexible/Full)
 ✓ PSC Plan/Goal
 - ✓ Assigning the number of Goal(s)/Plan(s)
 - ✓ Number of people currently assigned to evaluate the educator
 - ✓ Remediation Plan
 - ✓ Progress of Orientation





Show ¹⁰ Y entrie	25					
District Name		School Name		Progress Status		
Dundee Schools	~	Dundee High	~	All	~	
KES Plan	PSC Goal	/Pan	Number of Goal(s)/Plan(s)	Assigned To	Remediation	Progress
KES Plan Flexible	PSC Goal	/Pan •	Number of Goal(s)/Plan(s)	Assigned To	Remediation	Progress
KES Plan Flexible	PSC Goal Goal Goal	/Pan •	Number of Goal(s)/Plan(s)	Assigned To • 0	Remediation No	Progress





Assign Evaluators / Observe	r / Administrator 🗸						
Show 10 V entries							
District Name	School Name		Progress Status				
Dundee Schools	Dundee High	~	All		/		
	○ Eva	aluator Observe	er O Administrator	Assign			
Name School	Last Undated		PSC Goal/Pap	Number of Goal		Demendiation	-
			F3C GUai/Fait	(s)/Plan(s)	Assigned To	Remediation	Progress
▲		Flexible V	Goal V	(s)/Plan(s)	Assigned To		Progress
 Amber French Dundee High School Owen Allen Dundee High School 	08/03/2017	Flexible Flexible	Goal V Goal V	(s)/Plan(s) 1 ✓ 1 ✓	Assigned To 0 0	No	Progress

Step 2: Assign Evaluators



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- Select the teacher/evaluate
- Select the role Evaluator, Observer, or Administrator
- Click on the Assign button Assign
- Select the evaluator
- Click Save Save





MY STAFF	ver / Administrator 🗸						
Show 10 💙 entries							
District Name	School Name		Progress Status	5			
Dundee Schools	Dundee High	~	All		~		
	⊖ Eva	aluator O Observe	er O Administrator	Assign			
■ Name School	Last Updated	TKES Plan	PSC Goal/Pan	(s)/Plan(s)	Assigned To	Remediation	Progress
Amber French Dundee Hig School	h	Flexible V	Goal 🗸	1 ~	0	No 🗸	•
▲ □ Owen Allen Dundee Hig School	h 08/03/2017	Flexible V	Goal	1 ~	0	No 🗸	•
▲ □ Bernice Soto Dundee Hig School	h 08/10/2017	Flexible 🗸	Goal 🗸	1 ~	0	No 🗸	•



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Step 2: Assign Evaluators con't.

		Save	
	Name	Email	School Name
	Glenn Hansen	glennhansen@dundeek12.org	Dundee High School
	Patricia Morris	patriciamorris@dundeek12.org	Dundee High School
	Helen Carter	helencarter@dundeek12.org	Dundee High School
e 11	1 2 2 4 5		Showing 1 out of 1 entri



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Plans

- How to Access
- TKES
- LKES
- Contributing Professionals





		Du	ndee	School	Syste	m						
SLDS	GUIDE	Resources	TKES/LKES	Usage Reports	ODSReports	IIS Dashboard	Growth Model	PLO	GOFAR	High School Feedback	Gifted Eligibility	TestPad
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Side Menu



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- The Side Menu contains all of your links just like the tabs in the Menu/Tool Bar in the Performance Matters Platform
- Click on the My Staff TKES/LKES Plan link to gain access to your assigned staff

My Staff TKES/LKES Plans



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Dundee School System SLDS GUIDE Resources TKES/LKES Usage Reports ODSReports IIS Dashboard Growth Model PLO GOFAR High School Feedback Gifted Eligibility TestPad Counselor Companion Logout ₿ **MY STAFF TKES/LKES PLAN** 10 🗸 Show entries Search **Q** Search Last Status Name Plan Type Program Location Started Updated Teacher Keys Effectiveness System 2017-Amber French **Full Plan Baker Elementary** 2/9/2018 2/28/2018 2018 Teacher Keys Effectiveness System 2017-Baker-Training Baker Flexible Process Owen Allen 7/26/2018 2/27/2018 2018 Plan Elementary Baker-Training Baker Flexible Process Contributing Professionals Plan 2017-2018 Bernice Soto 7/26/2018 2/8/2018 Plan Elementary



Dundee	School	l Syste	em						
DS GUIDE Resources TKES/LKES	Usage Reports	ODSReports	IIS Dashboard	Growth Model	PLO	GOFAR	High School Feedback	Gifted Eligibility	TestPad
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Evaluation View Evaluation for: Amber French Plan Type: Full Plan Eacher Keys Effectiver	ass Svet	am 2017	-2018 (Ful	l Plan)					
leacher Reys Effectiver	iess syste		-2016 (Fui	i Fialij					
TEACHER KEYS EFFECTIVENESS SYSTE	M								
Comments (Full Plan)									Expand All



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- Fewer clicks to get into the steps
- Containers expand into step
- Steps do not populate a new screen, but rather expand down
- Option to expand all to see all steps in one view



acher Keys Effectiveness System	n 2017-2018 (Full Plan)	Â
ACHER KEYS EFFECTIVENESS SYSTEM			
Comments (Full Plan)			•
Orientation (Full Plan) Last Status Update -	07/26/2017 @ 12:47 PM		Orientation
Orientation *			Ð
Link to Orientation Quick Reference			
Familiarization Last Status Update - 07/26/2017 @ 12:	:47 PM		Expand All
			~



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Orientation

Д



Orientation (Full Plan) Last Status Update - 07/26/2017 @ 12:47 PM



Link to Orientation Quick Reference

TKES ORIENTATION

District

Training District: Bilton - Training

Plan Type

Full Process Plan

Teacher Assurances

In accordance with O.C.G.A. § 20-2-210, I certify the following assurances.



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The leader enters the conference date and that date prepopulates on the teacher side conference.

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2 12	of N 018	lid-Y	'ear	Conference	2							_		
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Accept Button Name Change

✓ The Accept Button will no longer be utilized in the Platform

Save for Later Save & Submit

- Save for Later/Save & Submit will now be utilized for the following steps:
 - ✓ Orientation
 - ✓ Applicable PSC steps
 - ✓ Conferences
 - ✓ Teacher Sign-Off on Observation
 - ✓ Component Rating
 - ✓ Remediation Plans (if applicable)

Observations



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- Number of Observations Automatically Populated:
 ✓ Flex 2
 ✓ Full 6
- Use the Plus button to add more observations as needed
- Observations marked as a Formative Assessment will not finalize until <u>ALL</u> 10 Standards are rated



TKES PLAN – Flex

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TKES PLAN – Full



Observation

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Teacher Assessment on Performance Standards (Full Plan) به

Status Update - 07/26/2017 @ 12:47 PM

Documenting Performance

Link to Documenting Performance Quick Reference

Observation Summary

Current # of Observations: 6

Observation #1 Walkthrough or Formative Assessment * (includes Formative observation, must rate All 10 standards)

Documenting Performance

Observation Summary

Link to Walkthrough/Formative Assessment Quick Reference

Teacher Sign-off on Observation #1 (Walkthrough/Formative) *

Link to Teacher Sign-off Formative Assessment Quick Reference

TKES Plan – Formative Assessment



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오 Observa	ation #1 Walkt	hrough or Formative As	SSESSMENt * (includes Formativ	ve observation, must rate All 1	0 standards)
Link to \	Walkthrough/Form	ative Assessment Quick Refere	ince		
Menu	Ву	Created Date	Modified Date	Observation Type	Observation Date
<mark>• 2</mark>	Ellen Collins	04/18/2018 @ 01:36 PM	04/18/2018 @ 01:36 PM	Formative	04/16/2018 @ 01:36 PM

Light Bulb Feature



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***Light bulbs will blink in educator's plan once a Professional Learning Opportunity has been assigned.

Status Icons & Expand All Option



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TKES Plan Review



- Fewer clicks/expandable screen
- Conference dates pre-populating for teacher
- Save for Later/Save and Submit buttons
- Minimum required observations pre-populated
 ✓ Flex 2 and Full 6
 - ✓ Easy to Add Additional Observations
- Formative requires all 10 Standards to be rated
- Lightbulbs still connected to PLO
 - ✓ Blinks on teacher side
- Status icons



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LKES Plans

Georgia Department of Education

05/07/2018

LKES Plan



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- Removal of Performance Goals
- Evaluator Selection
- Accessing Previous Years Data



LKES Plan

XEN	Du	ndee	Schoo	Syste	em						
DS GUIDE	Resources	TKES/LKES	Usage Reports	ODSReports	IIS Dashboard	Growth Model	PLO	GOFAR	High School Feedback	Gifted Eligibility	TestPad
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	2017	-2018 🗸									
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Name								ii.	Step Upd	lated	
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LKES Plan – Evaluator Selection



Crientation Last Status Update - 07/26/2017 @ 1	12:47 PM			Familiarization
Evaluator Selection *				
Link to Evaluator Selection Quick Reference				
Name Ema	ail	Added By		
Add New			Search	Q Search
District Dundee High School				
C Principal Erin Johnson				
🔲 🗀 Assistant Principal Olivia Roberts				
🔲 🗀 Assistant Principal Devin Lee				
 Assistant Principal Olivia Roberts Assistant Principal Devin Lee 				

LKES Plan – Evaluator Selection



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Crientation Last Status Update - 07/26/2017 @ 12:47	PM		F amiliarization
Evaluator Selection *			
Link to Evaluator Selection Quick Reference			
Name	Email	Added By	
Assistant Principal Olivia Roberts	oliviaroberts@dundeek12.org	baker.evaluator10	×
Superintendent Caroline Bennett	carolinebennett@dundeek12.org	baker.evaluator10	×
Under dev	<mark>/elopment.</mark>		
Add New		Search	Q Search
Select One or Multiple Evaluators below:			
⊕ □ District □ ■ □ Dundee High School			
C Principal Erin Johnson			
Assistant Principal Olivia Roberts Assistant Principal Devin Lee			
🗄 🗋 🗀 Dundee Middle School			
🗄 📄 🗀 Dundee Elementary School			

LKES Plan – Archived Plan



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SLDS	GUIDE	Resources	TKES/LKES	Usage Reports	ODSReports	IIS Dashboard	Growth Model	PLO	GOFAR	High School Feedback	Gifted Eligibility	TestPad	
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Status Icons & Expand All Option



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Not Started In Progress Complete Reopened



Contributing Professionals' Plans



- No changes have been made to the Contributing Professionals' plans
- The PSC requires Contributing Professionals to create a Goal/Plan; the documenting of this information is not required to be housed in the platform:
 - ✓ PSC Professional Learning Goal/Plan
 - ✓ Mid-Year PSC Professional Learning Goal/Plan Progress
 - ✓ PSC Professional Learning Goal/Plan Reflection
 - ✓ End of Year PSC Professional Learning Goal/Plan Progress



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Additional Information

Georgia Department of Education

05/07/2018

Enhancements of TKES/LKES in SLDS



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- Fewer clicks expand and collapse
- Dates of conferences auto-populate
- Status icons
- Save for Later, Save and Submit

User Guides/ Videos



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Menu
Home
Leader Keys Effectiveness System My Staff TKES/LKES Plan
User Guides
Professional Learning Opportunities

- User Guides will be available in the new Platform
- Videos will also be added this year

***This section is still under development.

NEW!!! Professional Learning Opportunities



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		Growth Model PLO GOFAK High School Fee	lback Gifted Eligibility IEP TestPad
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		_	
Home My Courses 🔻 My Tra	nscripts 👻 Resources Browse Topics 👻	All - Search	Q
X			
			Hide My Accomplishments
Browse Topics			My Accomplishments
			Badge of Competency
			🗱 Moving to Mobile Learning
			Assessment in 21st Century
			Classrooms
			Introduction to Facilitating
			Introduction to Facilitating Formative Instructional Practices
			Formative Instructional Practices Guide

Future Releases



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- Previous Years Data/Multiple Accounts
- Release of Plans archived from all the previous years
- Sandbox



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Sandbox





sldstrn.gadoe.org/SLDSDemoWeb/

